

Talk Guidelines

- Presentations should be in Microsoft PowerPoint format (.ppt or pptx file) or Adobe Acrobat Reader format (.pdf file). The file should be electronically handed by the speaker to the Registration Desk at least one session before his/her presentation.
- Projector and PC devices will be available in the Conference Room.
- **Plenary presentations:** the scientists presenting the Plenary talks should plan on a 45 min long presentation followed by 15 min of questions and discussion.
- **Invited presentations:** the scientists presenting the invited talks should plan on a 25 min long presentation followed by 5 min of questions and discussion.
- **Contributed oral presentations:** the presenting authors should plan on a 12min talk followed by 3min for questions and discussion.

Poster Guidelines

- The best submission in each poster session will be awarded a prize.
- The presenting authors should hang their posters in the morning, before 9 am, and remove them in the evening of the corresponding day.
- All posters are required to conform to PORTRAIT ORIENTATION. Failure to follow this requirement will mean that the poster will NOT FIT on the allotted board.
- **Dimensions of the posters: A0. Please make sure to use enough large fonts so that the posters can be easily read from a distance of about 1 m.**
- Posters should be clear and easy to read. Type size should be sufficiently large to allow people to read from 2-3 meters. (Minimum of 1 cm high for text and 2.5 cm high for titles). NOT REDUCE TEXT SIZE IN ORDER TO FIT MORE INFORMATION ONTO THE POSTER.
- Design the poster to convey a CLEAR MESSAGE. If this is not obvious to the reader after reading the introduction, the message is NOT CLEAR and the reader will move on to an alternative poster, which provides the correct impact.
- Avoid overload - too much information seriously detracts from the overall impact. LESS IS BEST!
- The SIMPLE use of color can enhance a presentation, but avoid the temptation towards art!
- Consider the use of a suitable photograph, but do not include as a background to the poster. Keep Logos to a minimum and discrete. Proof read the poster, and get others to do so as well.

***Three presentation awards will be given to high quality contributed
(1 oral + 2 posters) presentations by young scientists.***